

**BUTTE SCHOOL DISTRICT NO. 1
BOARD OF TRUSTEES
REGULAR MEETING
JUNE 17, 2019**

The Board of Trustees held a Regular Meeting on Monday, June 17, 2019 at 5:00 p.m. at the School Administration Building with Chairperson Ann Boston presiding. Trustees present were Patti Hepola, Tom Billteen, Kelly Lee and Quinton Queer. Trustees absent were Becky Nicholls and Susanne Dauenhauer. Also present were: Judy Jonart, Superintendent, Therese McClafferty, Director of Human Resource and Dennis Clague, Director of Business Affairs.

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

WELCOME AND DIRECTIONS FOR PUBLIC PARTICIPATION

APPROVAL OF MINUTES

Item 1 – Special Board Meeting, May 14, 2019

Trustee Hepola made motion to approve, second by Trustee Billteen. Motion carried unanimously.

Item 2 – Regular Board Meeting, May 20, 2019

Trustee Hepola made motion to approve, second by Trustee Lee. Motion carried unanimously.

Item 3 – Special Board Meeting, May 20, 2019

Trustee Billteen made motion to approve, second by Trustee Lee. Motion carried unanimously.

Item 4 – Special Board Meeting, June 6, 2019

Trustee Lee made motion to approve, second by Trustee Queer. Motion carried unanimously.

Item 5 – Special Board Meeting, June 11, 2019

Trustee Billteen made motion to approve, second by Trustee Hepola. Motion carried unanimously.

COMMUNICATIONS

Item 6 – RSVP Program Presentation

Cathy Pomroy, RSVP Program Coordinator, informed the Board that the RSVP Program just celebrated its 20th Anniversary with an appreciation dinner for all of the volunteers. She also wanted to thank the Butte School District for sponsoring the Program. Ms. Pomroy provided the Board with the RSVP Program Progress Report and Overall Staff Review and explained that the Program has met or exceeded all Performance Measures.

Ann Boston, Chairperson, congratulated and thanked Ms. Pomroy for the fantastic job she does.

Judy Jonart, Superintendent, also thanked Ms. Pomroy for all of her hard work. The Butte RSVP Program is funded through a grant that must be re-applied for; and to be able to continue a program for 20 years is a great achievement. The Program is also the only one in Montana that is sponsored by a school district.

Item 7 – Update of Transportation Software Budget

Jeremey Whitlock, Director of Facilities, Maintenance and Transportation, provided an update on the Transfinder software. The upgraded programs include GPS, Tablets and an APP. These upgrades will increase the safety of our bus students.

Item 8 – Superintendent Report

Judy Jonart, Superintendent, informed the Board that an anonymous benefactor had generously donated \$10,000 to pay down lunch accounts at East Middle School.

Item 9 – Public Comment on Items Not on Agenda

None

Chairperson, Ann Boston let the Board know there was a copy of the Strategic Plan in front of them. She asked that Board members review the plan and come up with at least one (1) goal for next year. There will be a Work Session to set Board goals after the Regular Meeting on July 15, 2019. Please get your goal(s) to Marci if you cannot make the July 15, 2019 meeting.

CONSENT AGENDA

Item 10 – Consent Agenda

- **Payroll, Claims Disbursements, Budget Transfers & Expenditure Reports (May 2019)**

PAYROLL RECAP

LETTER #6

MONTH: MAY 2019

DATE: JUNE 11, 2019

FUND	TOTALS	GRAND TOTAL
ELEMENTARY GENERAL	\$1,444,817.36	\$1,444,817.36
ELEMENTARY TRANSPORTATION	\$59,111.45	\$59,111.45
FOOD SERVICE	\$59,231.29	\$59,231.29
ELEMENTARY RETIREMENT	\$217,892.92	\$217,892.92
ELEMENTARY ADULT EDUCATION FUND	\$1,695.94	\$1,695.94
MEDICAID	\$19,459.58	\$19,459.58
ELEMENTARY SICK LEAVE RESERVE	\$135.01	\$135.01
HIGH GENERAL	\$701,375.87	\$701,375.87
HIGH TRANSPORTATION	\$30,275.17	\$30,275.17
HIGH RETIREMENT	\$102,741.20	\$102,741.20
HIGH ADULT EDUCATION FUND	\$5,087.84	\$5,087.84
HIGH SICK LEAVE RESERVE	\$66.50	\$66.50
ACTIVITY BUS SERVICE FUND	\$10,799.63	\$10,799.63
HIGH CO-CURRICULAR ACTIVITY FUND	\$777.50	\$777.50
FEDERAL PROGRAMS	\$319,928.10	\$319,928.10
TOTAL CLAIMS (400)	\$2,973,395.36	\$2,973,395.36
GRAND TOTAL PAID THIS MONTH	\$2,973,395.36	

LETTER # 5

CLAIMS
RECAP

MONTH: MAY 2019

DATE: JUNE 11, 2019

FUND	TOTALS	REIMBURSEMENTS	GRAND TOTAL
ELEMENTARY GENERAL	\$444,713.02	\$14.51	\$444,698.51
ELEMENTARY TRANSPORTATION	\$41,579.67		\$41,579.67
FOOD SERVICE	\$81,094.71	\$232.95	\$80,861.76
ELEMENTARY MISC FEDERAL FUND	\$50.00		\$50.00
ELEMENTARY ADULT EDUCATION	\$82.55		\$82.55
MEDICAID SPECIAL SERVICES	\$259,261.01	\$179.68	\$259,081.33
ELEMENTARY TECHNOLOGY	\$51,632.95		\$51,632.95
ELEMENTARY DEBT SERVICES	\$5,057.52		\$5,057.52
ELEMENTARY BUILDING FUND	\$143,196.74		\$143,196.74
COBRA	\$11,054.79		\$11,054.79
HIGH GENERAL	\$293,642.72	\$7.14	\$293,635.58
HIGH TRANSPORTATION	\$20,484.46		\$20,484.46
HIGH TRAFFIC EDUCATION	\$8,763.10		\$8,763.10
HIGH DEBT SERVICES	\$2,492.91		\$2,492.91
ACTIVITY BUS SERVICE FUND	\$609.00		\$609.00
CO-CURRICULAR FUND	\$22,902.38		\$22,902.38
FEDERAL PROGRAMS	\$75,791.21	\$80.00	\$75,711.21
 TOTAL CLAIMS (400)	 \$1,462,408.74	 \$514.28	 \$1,461,894.46
LESS REIMBURSEMENTS	\$514.28		
GRAND TOTAL PAID THIS MONTH	\$1,461,894.46		

NOTE: A complete and detailed listing of the Payroll and Claims Warrants, Budget Transfers and Revenue Reports is on file in the Clerk’s Office and by this reference is made part of these minutes.

- Student Activity Fund Report from East Middle School (May 2019)
- Student Activity Fund Report from Butte High School (May 2019)
- Travel Requests – Responsive Classroom-Monitoring Meetings
- Travel Request – Coaching Clinic

Trustee Hepola made motion to approve, second by Trustee Billteen. Motion carried unanimously.

PERSONNEL

Item 11 – Personnel Action Report (PAR) – June 17, 2019

Therese McClafferty, Director of Human Resource, presented the following PAR.

Butte School District No. 1 Personnel Action Report June 17, 2019		
Certified Personnel		
Appointment:		
Shantel Broadhead	08/26/19	Temp. Preschool Teacher, District/Emerson
Rita Brown	08/26/19	English Teacher, EMS
Trevor Ivory	08/26/19	Math Teacher, EMS
Jessica Reehl	08/26/19	3rd Grade Teacher, Emerson
Mary Spangler	08/26/19	6th Grade Teacher, Margaret Leary
Brett Ueland	08/26/19	6th Grade Teacher, Kennedy
Kathryn Walker	08/26/19	1st Grade Teacher, Kennedy
Resignation:		
Karen Alley	06/10/19	Yearbook Advisor, EMS
Janeen Walsh	06/10/19	English Department Head, BHS
Classified Personnel		
Appointment:		
Tamara Joseph	06/18/19	Substitute Engineer, District
Eron Porter	08/12/19	Cleaner, BHS
Appointment of Summer Cleaners:		
William Durham	07/10/19-07/22/19	Administration/Curriculum
William Durham	07/23/19-08/02/19	Administration/Curriculum
William Durham	07/22/19-08/02/19	Kennedy
Lois Hill	07/10/19-07/19/19	BHS
Lois Hill	07/31/19-08/09/19	BHS
Donald LaFromboise	07/10/19-07/22/19	BHCC
Donald LaFromboise	07/23/19-08/02/19	BHCC
Donald LaFromboise	07/24/19-08/09/19	BHS
Jim Molek	07/10/19-07/19/19	BHS
Jim Molek	07/24/19-08/02/19	BHS
Mary Torpey	07/29/19-08/08/19	Margaret Leary
Resignation:		
Karley Carter	06/19/19	District Receptionist, Administration Building
Eron Porter	08/11/19	Substitute Cleaner, District
Termination:		
Quin Brownback	06/12/19	Cleaner, Emerson
Supplemental Personnel		
Appointment:		
Mathew Luedtke	06/18/19	Head Boys' Basketball Coach, BHS

Trustee Billteen made motion to approve, second by Trustee Hepola. Quin Brownback requested time to speak on a personnel matter. After a brief discussion, the Board decided they did not have enough information to make a decision on the Termination portion of the PAR. Trustee Lee made a substitute motion to table the Termination portion of the PAR, second by Trustee Billteen. Chairperson Boston requested that Therese McClafferty, Director of Human Resource, contact Mr. Brownback in the next couple of days and determine a time that would work for him, his Union Rep, and the Board Members to hold a closed session to discuss further. Motion carried with Chairperson Boston voting Nay. Trustee Lee made motion to approve the PAR with the Termination section tabled, second by Trustee Hepola. Motion carried unanimously.

Item 12 – Authorize Administration to Enter into Non-Union Contracts with the Approved Adjustments to Wages and Benefits

Therese McClafferty, Director of Human Resource, presented the non-union employment contracts to the Board.

Trustee Billteen made motion to approve, second by Trustee Hepola. Motion carried unanimously.

Item 13 – Title 1 Parent Involvement – Policy 2160

Judy Jonart, Superintendent, explained that Policy 2160 has been updated to meet ESSA requirements.

Trustee Billteen made motion to approve, second by Trustee Queer. Motion carried unanimously.

Item 14 – Review and Approval of Revised 2019-2020 School Calendar

Judy Jonart, Superintendent, presented the revised 2019-2020 School Calendar. The Calendar reflects the change in graduation date requested by the Butte-Silver Bow Clerk and Recorder.

Trustee Hepola made motion to approve, second by Trustee Billteen. Motion carried unanimously.

Item 15 – Review and Approval of 2019-2020 Board Meeting Calendar

Dennis Clague, Director of Business Affairs, presented the 2019-2020 Board Meeting Calendar.

Trustee Billteen made motion to approve, second by Trustee Lee. Motion carried unanimously.

Item 16 – Review and Approval to Increase Paid Meal Prices

Kurt Marthaller, Director of Central Services, explained that every year he is required to use the Paid Lunch Equity Tool to ensure the program complies with the requirements for paid school lunches. The tool recommended a 17-cent increase. After meeting with Judy Jonart and Dennis Clague, it was decided to increase prices by 5 cents per year, over 3 years. This staggered increase may make it easier on families.

Trustee Billteen made motion to approve, second by Trustee Lee. Motion carried unanimously.

Item 17 – Review and Approval of Trash Removal Contract

Jeremey Whitlock, Director of Facilities, Maintenance and Transportation, presented the contract with McGree Trucking for trash removal. The rates have been steady over the past couple of years and this year is no different.

Trustee Hepola made motion to approve, second by Trustee Lee. Motion carried unanimously.

Item 18 – Review and Approval of School Resource Officer Memorandum of Understanding

Dennis Clague, Director of Business Affairs, presented the MOU for the SRO officers in the Butte School District for the next three (3) years. BSD#1 will share the cost with Butte-Silver Bow County.

Trustee Hepola made motion to approve, second by Trustee Billteen. Motion carried unanimously.

Item 19 – Review and Approval of Memorandum of Understanding between BSB Law Enforcement and Butte School District No. 1

Judy Jonart, Superintendent, explained that this MOU will provide experienced law enforcement services at school events during the 2019-2020 school year. The rates have gone up from \$48.00/hour to \$53.00/hour.

Trustee Hepola made a motion to approve, second by Trustee Lee. Motion carried unanimously.

Item 20 – Review and Approval of Memorandum of Understanding between Butte School District No. 1 and Big Brothers and Sisters

Judy Jonart, Superintendent, presented the MOU between Big Brothers and Sisters and Butte School District No. 1. This MOU will provide in-school based mentoring services to children during the day. This year Whittier will also be included.

Trustee Lee made motion to approve, second by Trustee Hepola. Motion carried unanimously.

Item 21 – Review and Approval of Memorandum of Understanding between Butte School District No. 1 and Action Inc.

Judy Jonart, Superintendent, presented the MOU between Butte School District No. 1 and Action, Inc. for a program called “Work Experience”. This program is a short-term work assignment designed to enable students to gain exposure to the working world and acquire the personal attributes, knowledge, and skills needed to obtain a job and advance in employment. Attached to the MOU is a Union Sign off sheet.

Trustee Billteen made motion to approve, second by Trustee Boston. Motion carried unanimously.

Item 22 – Review and Approval of Memorandum of Understanding between Butte School District No. 1 and Organization of Montana Independent Living Project (MILP)

Kathy Cannon, Director of Special Education, presented the 2019-2020 MOU between MILP and BSD #1. MILP conducts orientation and mobility assessments for each student to determine the nature and extent of services needed.

Trustee Hepola made motion to approve, second by Chairperson Boston. Motion carried unanimously.

Item 23 – Approval to Advertise and Hire up to Eight (8) Homebound Instructors for the 2019-2020 School Year

Kathy Cannon requested approval to hire up to eight (8) Homebound Instructors. The advertisement will not be posted until August 26, 2019 so that all teachers will see the posting.

Trustee Billteen made a motion to approve, second by Trustee Hepola. Motion carried unanimously.

Item 24 – Approval to Advertise the 2019-2020 Fall/Winter Adult Community Education Classes

Kathy Cannon, Director of Special Education, requested approval to advertise the 2019-2020 Fall/Winter Adult Community Education classes. Fall classes will begin the week of September 16, 2019 and winter classes will begin the week of January 6, 2020.

Trustee Hepola made motion to approve, second by Trustee Lee. Trustee Hepola asked Ms. Cannon if the class titled “Abraham Hicks – In the Vortex” was a religious class. Ms. Cannon explained that she spoke to the instructor and was informed that this was not a religious class. Motion carried unanimously.

ADJOURNMENT

There being no further business to come before the board, Trustee Hepola moved to adjourn, second by Trustee Lee, motion carried unanimously. Chairperson Boston adjourned the meeting at 5:52 p.m.

Chairperson of Board of Trustees

District Clerk
mcs